



Job Opening - Digital Librarian

Job description

Title: Digital Librarian

Type of work: Remote work regime (online)

Geographic position: This position is open exclusively for people from the Global South

Type of contract: 12-month duration contract, private agreement (not employment according to Brazilian legislation)

Salary: US\$1.500,00 x 12 months = US\$18.000,00

Working hours: 20 hours per week

Description of the position

This position is linked to and reports to the Steering Committee of a Global South Alliance currently composed of the organizations Data Privacy Brazil, Aapti Institute, and Paradigm Initiative.

Its functions are focused on actively sharing resources between NGOs, sharing what is produced by Global South NGOs among Global South NGOs, organizing online materials such as podcasts, videos, and written documents, as well as promoting exchanges between organizations and fostering cooperation.

This position is intended to be filled by someone from Africa, Asia, or Latin America, which aligns with the Alliance's values of promoting Global South actors in the international digital rights landscape, and have concerns about structural inequalities, restrictions on civil liberties and economic opportunities in the Global South.

Candidate profile and expected skills

- Fluency in the English language, written and spoken (Spanish is a plus);
- Good communication skills;
- Sound organizational and administrative skills;



- Experience with shared workspaces and Zoom platform;
- Experience on the digital rights agenda;
- Knowledge of civil society advocacy;
- Flexibility to attend virtual meetings/events in different time zones;
- Highly professional ethics;
- Must be resourceful, a good problem-solver, and flexible.

Responsibilities

- Have organizational skills and knowledge of published materials and references in the field of digital rights, to gather and disseminate content for and from the entities;
- Build and maintain an updated list of relevant contacts and working agenda of international institutions dealing with the digital rights field;
- Actively engage with civil society organizations and map useful resources that are produced by these organizations, facilitating the process of consumption of those materials by Global South activists and policy makers;
- Assist in organizing and implementing group info sessions and other relevant activities through outreach and info sharing;
- Develop, maintain and establish excellent working relationships with a wide range of actors (civil society representatives, academics, organizations' staff, and policy-makers).

How to apply

Interested applicants should send their CV and cover letter in [this form](#). The cover letter can be simple (one or two pages) with a basic description of why you are interested.

The deadline for the application is September 15th.